

Prince George's Chapter
*Building Bridges Towards
Success*

2006-2007
International, District,
Division & Chapter
Officers

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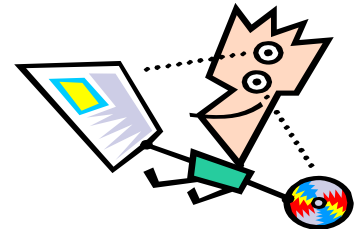
The Messenger

Volume 8, Issue 1

February 2007

INSIDE THIS ISSUE

- A Bit of Chapter News
- Upcoming Division's & Other Chapter Events
- About Us



IT'S HAPPENING AGAIN! PRINCE GEORGE'S CHAPTER IS IN THE PROCESS OF SPONSORING ITS SECOND CHAPTER!

Prince George's Chapter is currently providing all of the necessary documents and assistance to the chartering of the **NEW GEORGETOWN CHAPTER**. Heading up this process from Prince George's Chapter is Yolande Campbell, Maria McVay, Tabitha Powell and Mary Lee Seaman CPS. These ladies took the initiative and formed a Chapter Building Committee in Georgetown, which is where they all work.

The first organizational meeting for the new Georgetown Chapter of IAAP will be Thursday, February 1st from 11:30 a.m. until 1 p.m. at 2115 Wisconsin Avenue, NW, Suite 500. Scheduled to attend is Crystal Murphy, Chapter President, who be covering the History of IAAP; IAAP Vision, Mission, Purpose will be covered by Division President-Elect, Regina Graham; Mary Lee Seaman CPS will cover the Certification Program and Division Membership Ambassador BJ Parrish will cover the types of membership and programs as well as member benefits. Also Susi Benson, Division New Chapter Builder Chair, will also be in attendance.

Member testimonials will be given by Yolande Campbell and Maria McVay on how their membership and involvement has nurtured their career.

Plans are to hold their second mass organizational meeting in March to finalize their by-laws, select temporary officers, and plan for a new chapter installation during Administrative Professional Week in April 2007.

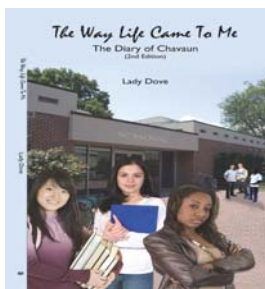
We wish all the best to and welcome the Georgetown Chapter to the DE-MD-DC Division!!!

Crystal D. Murphy, Editor

THE MESSENGER

A BIT OF CHAPTER NEWS....

CONGRATULATIONS



We have a celebrity among us! That's right Raven Simpson, Chair of Community Service/Historian Committee, also know as "Lady Dove" is a published author of the 2nd Edition of "*The Way Life Came To Me.*" This book is the personal biography of how Raven dealt with various life situations from middle school as she saw it as she was coming of age. I would recommend this book especially if you (like me) have teenage daughters.



SAVE THE DATE: OCTOBER 13, 2007

I realize that October 13 is only nine months or 254 days away but you don't want to miss this one! Meet the characters, gather the clues, be the first to solve the crime and WIN!

Enjoy a wonderful evening of food, fun and mystery. Don't wait! **MARK YOUR CALENDARS NOW!**



CPS/CAP CERTIFICATION



YOU DON'T HAVE TO DO IT ALONE! We're here to help! Just ask Lisa Wheeler CPS/CAP. Lisa received her designations during the 2006 May and November exams. Lisa's testimony "I'm very excited to receive this award, it has always been a goal of mine to be the best administrative support person I can be. I use the CAP award as a conversation piece and a way to introducing others into our profession. Like I tell everyone I meet, if I can do it, so can you. So commit a small part of your life to development, to mastering those skills that will enhance you competitively and professionally. It's not easy to focus on yourself, but in order to be successful you must keep an attainable goal in mind. There are no shortcuts to attaining the designation and if you fail one part, keep going until you are finish. You'll back and appreciate the moment. Le's help get our profession "recognized" during this 21st century."

Congratulations Lisa on a wonderful accomplishment!

We currently hold our CPS/CAP study groups every Thursday at the University of Maryland, Residential Facility, 1205 Leonardtown Building, College Park, MD. Please contact **Sharon Dawes CPS/CAP** at 301-314-3486 or sdawes@umd.edu for time, study topics and other information.

If you are planning to sit for the CPS or CAP exam in **May 2007**, please note that the registration deadline for submission of your application is **February 15, 2007**

THE MESSENGER

Upcoming Division and other chapter events

HAVE YOU REGISTERED? The DE-MD-DC Division Spring Education Conference & Open Division Board Meeting will soon be here.

WHERE: Holiday Inn Select
Baltimore – North (Hunt Valley)
2004 Greenspring Drive
Timonium, Maryland 21093

DATE: February 10, 2007

TIME: 9:00am – 3:00pm

CONTACT: Regina Graham
rgraham_iaap@yahoo.com

COST: \$35

KEEP WATCHING YOUR E-MAIL!

- Capital Chapter's Education Conference & Vendor Expo Saturday, February 24th at American Institute of Architects in Washington, DC.
- Chesapeake Chapter is planning its 7th Annual Seminar on March 29th at the College of Southern Maryland in La Plata, Maryland.



Wanted: A Few Good Committee Members

Submitted by Cathy Spencer, Ways & Means Committee Chair

Anyone who has a knack for selling, buying, shopping, comparing, bargain hunting and uses their imagination and creativity on a regular basis is invited to join the Ways and Means Committee. Committee members are charged with raising funds so that we may continue to have quality educational programs that are relevant to our roles as administrative professionals.

Past meetings have been held at the same location as our chapter meetings. If you want a change of scenery and would like to meet at an area restaurant, we could do that too. We could even meet at a local park once the weather gets nicer. Who says we have to meet in an office. We get to stay inside all day. Let's have some fun.

The next meeting is scheduled for **Monday, March 5, 2007 at 6 pm** at the Lanham location. Future meetings can be held at other locations if everyone agrees to it. I will send an agenda prior to the meeting. If the 6 pm time does not work for you but you are interested, please don't let that stop you from getting involved. Let me know and I will include it on the agenda for discussion.

Please email me at cspencer@ewtf.org if you are planning on attending. I will respond during my lunch hour or after my work day has ended. The membership directory also has my contact information in it.



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PRINCE GEORGE'S CHAPTER
Chartered June 1980

WE'RE ON THE WEB!

www.princegeorgeschapter-iaap.org

February's Meeting Notice

AVERY DENNISON
Presents

"When the Impossible is Due Now"

Seminar topics include:

- Meeting Planning Ideas
- Brainstorming Tips
- Creative Coordinated Meeting Materials
- Software and Formatting Solutions

Join us to see how the newest Avery products can provide easy business solutions for your busy life.

February 13, 2007
6:30 pm

RSVP TO: Cynthia M. Dillon CAP
cdillon@aicpa.org

CHAPTER COMMITTEE CHAIRS

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